

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on November 24, 2025.

Present	Mayor:	Ron Mathies	Staff: Michelle Mackow – CAO
	Councillors:	Pat Gammel Daniel Hamm Darla Martens Jim Richardson Dawn Wanner Ron Becker	Delegation – Swift Current SPCA Triways Disposal

The meeting was called to order by Mayor Mathies at 6:00 p.m.

224-25 Consent Agenda	Martens Gammel	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
225-25 Admin Report	Wanner Gammel	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
226-25 Council Reports	Becker Gammel	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
227-25 Minor Hockey Fundraiser	Gammel Martens	THAT the Town of Herbert contribute one (1) family season pass, valued at \$200.00 each, and one (1) individual season pass, valued at \$100.00 each, at the Herbert Pool to support the online Minor Hockey auction fundraiser.	Carried
228-25 Herbert School Hampers	Wanner Richardson	THAT the Town of Herbert contribute \$100.00 to the Herbert School and School Community Council for the purchases of Christmas food hampers.	Carried
229-25 Office Assistant	Hamm Becker	THAT the Office Assistant position be adjusted from three (3) days per week to a full-time position of five (5) days per week, seven (7) hours per day, with overtime to be paid after eight (8) hours in a day Beginning December 1, 2025.	Carried
230-25 Regular Meeting	Hamm Gammel	THAT the Regular Council Meeting scheduled for December 22, 2025, be cancelled.	Carried
231-25 Appointments 70.1	Hamm Becker	WHEREAS the Council Procedure Bylaw, #2016-12, says <u>70. Appointments</u> <i>70.1 All Committee appointments shall be by majority vote of Council or, if permitted by Council resolution or bylaw, by majority vote of the Committee; AND</i> WHEREAS the Mayor is an ex officio voting member of all Committees established by Council and that the CAO for the Town of Herbert will act as the Secretary for all committees;	

[Initial]

BE IT RESOLVED THAT HERBERT COUNCIL makes the following appointments to Town of Herbert’s Committees:

- 1. Building Committee
Daniel Hamm – Chairperson
Pat Gammel – Member
- 2. Equipment Committee
Pat Gammel – Chairperson
Jim Richardson – Member
- 3. Personnel Committee
Jim Richardson – Chairperson
Ron Becker – Member
- 4. Finance Committee
Darla Martens – Chairperson
Dawn Wanner - Member
- 5. Fundraising Committee (sub-committee of the HDRB)
Ron Becker

232-25 Gammel
Appointments Becker
70.1 & 70.2

WHEREAS the Council Procedure Bylaw, #2016-12, says
70. Appointments
70.1 All Committee appointments shall be by majority vote of Council or, if permitted by Council resolution or bylaw, by majority vote of the Committee.
70.2 Notwithstanding Subsection 70.1, appointments to Standing Committees shall be as directed by the Mayor, but subject to Council review and acceptance; *AND*

WHEREAS the Mayor is an ex officio voting member of all Committees established by Council and that the CAO for the Town of Herbert will act as the Secretary for all committees;

BE IT RESOLVED THAT Mayor Mathies makes the following appointments to Town of Herbert’s Standing Committees:

- Bylaw Enforcement Committee
Ron Becker – Chairperson
Darla Martens – Member
- Utilities and Waste Committee
Pat Gammel – Chairperson
Ron Becker – Member
- Economic Development
Darla Martens – Chairperson
Dawn Wanner – Member
- Transportation Committee
Jim Richardson – Chairperson
Pat Gammel – Member
- Emergency and Fire Preparedness Committee
Dawn Wanner – Chairperson
Daniel Hamm – Member
- Recreation Committee
Daniel Hamm – Chairperson
Jim Richardson – Member

233-25	Martens Becker	RESOLVED THAT: Council enter into a closed session at 7:46 pm to discuss Land in Town.	Carried
			Carried
234-25	Gammel Becker	RESOLVED THAT: Council exit the closed session at 8:30 pm	Carried

235-25
Adjournment

Wanner

RESOLVED THAT: This meeting be adjourned at 8:30 pm and that the Council meet again on December 8, 2025 for a regular council meeting
Carried

CAO

Mayor Ron Mathies

[Initial]