

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on August 11, 2025.

Present	Mayor:	Ron Mathies	Staff: Michelle Mackow – CAO
	Councillors:	Pat Gammel (Absent) Daniel Hamm Darla Martens Jim Richardson Dawn Wanner Ron Becker	Delegation: Brad Cornelson – HVFD Fire Chief

The meeting was called to order by Mayor Mathies at 6:00 p.m.

166-25 Consent Agenda	Martens Becker	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
167-25 Admin Report	Hamm Martens	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
168-25 Council Reports	Becker Wanner	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
169-25 MESF Contribution	Hamm Becker	BE IT RESOLVED THAT the Council of the Town of Herbert recognize the value of accessible post-secondary education for residents of Herbert and the surrounding region and direct the Administrator to issue a contribution of \$500.00 toward the Municipal Entrance Scholarship Fund at Great Plains College in Swift Current.	Carried
170-25 Lift Station Replacement Modem	Richardson Becker	WHEREAS the lift stations in the Town of Herbert rely on wireless cellular modems to communicate operational data to the maintenance staff, and the expected lifespan of these modems is approximately eight years, AND WHEREAS the modem at the West lift station has ceased functioning, and a replacement quote has been presented to Council for consideration, BE IT RESOLVED THAT Council approve the purchase of one replacement modem at a cost of \$2,860.00, to be installed by the Town Maintenance staff.	Carried
171-25 Scope of Work Request	Wanner Hamm	WHEREAS emergency work was undertaken by Municipal Utilities between August 1 and August 5, 2025, without prior Council resolution due to the urgent nature of the situation, AND WHEREAS Council was kept informed throughout the process by the Chief Administrative Officer (CAO), and invoicing for the work is still pending, BE IT RESOLVED THAT Council formally recognize the emergency work completed by Municipal Utilities during this period, and request that a detailed report outlining the scope and nature of the work be submitted to Council for review.	Carried

Conflict of Interest Declaration and Contractor Participation

At 7:00 p.m., Councillor Hamm declared a conflict of interest related to the water treatment plant building project and exited the Council chambers.

At 7:05 p.m., Daniel Hamm returned to the chambers in the capacity of a contractor—not as a Council member—to respond to questions regarding a quote he submitted for the construction of a peaked roof on the water treatment plant building. Upon addressing all inquiries, Mr. Hamm departed the chambers.

[Initial]

172-25 WTP Roof Replacement	Becker Richardson	WHEREAS the Town of Herbert has received two quotes for the replacement of the roof on the Water Treatment Plant, AND WHEREAS the lowest quote, in the amount of \$30,469.40, was submitted by Living Word Construction, BE IT RESOLVED THAT Council approve Living Word Construction as the contractor for the Water Treatment Plant roof replacement project, at the quoted cost of \$30,469.50.
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Carried

Following the conclusion of this discussion and the vote, Councillor Hamm returned to the chambers and resumed his seat at the Council table.

173-25 Lot Consolidation	Hamm Becker	WHEREAS a request has been submitted to legally consolidate two separate lots into a single parcel, BE IT RESOLVED THAT Council approve of legally consolidating by survey, Lot 11 and Lot 12, Block 19, Plan E1263 into one lot.
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Carried

174-25 Closed Session	Martens Hamm	THAT Council enters into a closed session at 7:31 pm to discuss LAND USAGE in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Protection of Privacy Act.)
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Carried

175-25 Exit Session	Becker Hamm	THAT Council exits the closed session at 8:30 pm.
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Carried

176-25 Adjournment	Wanner	THAT this meeting be adjourned at 8:03 p.m. and that the Council meet again on September 8, 2025, for a regular meeting at 6:00 p.m.
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Carried

CAO

Mayor Ron Mathies

[Initial]