

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on January 6, 2025.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
 Councillors: Pat Gammel Daniel Hamm Delegation: Fire Chief – Brad Cornelson
 Darla Martens 2024 Year end report
 Tom Newburgh (Absent)
 Jim Richardson
 Dawn Wanner

The meeting was called to order by Mayor Mathies at 6:00 p.m.

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| 001-25
Consent
Agenda | Gammel
Martens | <p>THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.</p> <p style="text-align: right;">Carried</p> | | | | | | | | | | | | |
| 002-25
Admin
Report | Gammel
Richardson | <p>THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.</p> <p style="text-align: right;">Carried</p> | | | | | | | | | | | | |
| 003-25
Council
Reports | Richardson
Hamm | <p>THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.</p> <p style="text-align: right;">Carried</p> | | | | | | | | | | | | |
| 004-25
Signing
Authority | Hamm
Gammel | <p>WHEREAS the Town of Herbert’s Signing Authority with the Prosperity Prairie Centre Credit Union requires amendments,</p> <p>BE IT RESOLVED THAT all previously approved signing authorities are obsolete as of January 7, 2025, and BE IT FURTHER RESOLVED THAT the following will be the Signing Authority from this day forward:</p> <p>CAO, Michelle Mackow or CFO, Pam Schaitel AND Mayor, Ron Mathies; when the mayor is unavailable either Councillor Dawn Wanner, or Councillor Darla Martens.</p> <p style="text-align: right;">Carried</p> | | | | | | | | | | | | |
| 005-25
Deputy
Mayor
Appointment | Martens
Hamm | <p>WHEREAS the Herbert Town Council nominate Pat Gammel as Deputy Mayor,</p> <p>BE IT RESOLVED THAT Pat Gammel accepts the nomination for Deputy Mayor until the next election.</p> <p style="text-align: right;">Carried</p> | | | | | | | | | | | | |
| 006-25
SLS
Annual
Renewal | Wanner
Richardson | <p>WHEREAS the Town of Herbert provides swimming programming affiliated with the Saskatchewan Lifesaving Society,</p> <p>BE IT RESOLVED THAT Town Council ask the CAO to ensure the annual affiliation fee of \$150.00 be paid immediately for 2025.</p> <p style="text-align: right;">Carried</p> | | | | | | | | | | | | |
| 007-25
HVFD
Appointments | Martens
Hamm | <p>THAT In accordance with Bylaw 2023-09, A BYLAW OF THE TOWN OF HERBERT TO ESTABLISH A VOLUNTEER FIRE DEPARTMENT IN AND FOR THE TOWN OF HERBERT, Section 3, the Town Council Makes the following appointments:</p> <p>Fire Chief and Deputy Fire Chief:
 Brad Cornelson - Fire Chief
 Brendan Stubbins - Deputy Chief</p> <p>Captains:
 Richard Doll & Michael Doll</p> <p>And the Following Firefighters:</p> <table border="0" style="width: 100%;"> <tr> <td>Mason Forsyth</td> <td>Leszek Klimkiewicz</td> <td>Mitchell Froyman</td> </tr> <tr> <td>Johnathon Miller</td> <td>Marshal Froese</td> <td>Daniel Hamm</td> </tr> <tr> <td>Lyle Zacharias</td> <td>Connor Stubbins</td> <td>Ryan Short</td> </tr> <tr> <td>Michael Forsyth</td> <td>Jordan Miller</td> <td></td> </tr> </table> <p style="text-align: right;">Carried</p> | Mason Forsyth | Leszek Klimkiewicz | Mitchell Froyman | Johnathon Miller | Marshal Froese | Daniel Hamm | Lyle Zacharias | Connor Stubbins | Ryan Short | Michael Forsyth | Jordan Miller | |
| Mason Forsyth | Leszek Klimkiewicz | Mitchell Froyman | | | | | | | | | | | | |
| Johnathon Miller | Marshal Froese | Daniel Hamm | | | | | | | | | | | | |
| Lyle Zacharias | Connor Stubbins | Ryan Short | | | | | | | | | | | | |
| Michael Forsyth | Jordan Miller | | | | | | | | | | | | | |

008-25 MRS Grant Eligibility	Gammel Martens	<p>THAT Council of the Town of Herbert confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing</p> <ul style="list-style-type: none"> • Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations • Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations • In Good Standing with respect to the reporting and remittance of Education Property Taxes • Adoption of a Council Procedures Bylaw • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statemen required; and <p>THAT we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p>	Carried
009-25 Closed Session	Wanner Richardson	<p>THAT Council enters into a closed session at 7:12 pm to discuss PERSONNEL in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Privacy Act).</p>	Carried
010-25 Exit W/O Report	Gammel Martens	<p>THAT Council exits the closed session at 8:01 p.m. without report.</p>	Carried
011-25 Adjournment	Wanner	<p>THAT this meeting be adjourned at 8:10 p.m.; and that the Council meet again on January 27, 2025 for a regular meeting at 6:00 p.m.</p>	Carried

CAO

Mayor Ron Mathies

[Initial]