

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on November 25, 2024.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO  
Councillors: Pat Gammel Daniel Hamm Delegation: Sgt. Shannon Brouwer –  
Darla Martens RCMP Reporting  
Tom Newburgh (Absent)  
Jim Richardson  
Dawn Wanner

Call: The meeting was called to order by CAO Michelle Mackow at 6:00 p.m.

All members present took Oath of Office

CAO relinquished the Chair to Mayor Mathies

243-24 Consent Agenda	Gammel Wanner	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
244-24 Admin Report	Gammel Hamm	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
245-24 Maintenance Report	Richardson Hamm	THAT Council accepts the Maintenance Report for the month of October 2024 as presented by the CAO and filed.	Carried
246-24 Council Reports	Hamm Richardson	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
247-24 Board of Revision Appointment WMC Ltd.	Becker Martens	That pursuant to Subsection 220(1) of The Municipalities Act, the TOWN OF HERBERT appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, KenFriesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.  The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.	Carried
248-24 Board of Revision Secretary Appointment	Gammel Wanner	That pursuant to Subsection 221(1) of The Municipalities Act, the TOWN OF HERBERT appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.	Carried
249-24 IT Upgrades	Hamm Richardson	WHEREAS the Town of Herbert is required to provide the safety and security of public records; and	

[Initial]

WHEREAS the Town of Herbert has upgraded the council laptops for the new term, the maintenance manager's laptop and increased security by moving to their own email domain;

BE IT RESOLVED THAT Town Council ask the CAO to move \$9000.00 from the IT reserves to accommodate costs for the above.

Carried

250-24 Closed Session	Gammel Hamm	THAT Council enters into a closed session at 8:02 pm to discuss LABOUR in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Privacy Act).
-----------------------------	----------------	---

Carried

251-24 Exit W/O	Gammel Hamm	THAT Council exits the closed session at 9:00 p.m. without report.
--------------------	----------------	--

Carried

252-24 Christmas Bonuses	Richardson Martens	THAT Council will issue Christmas bonuses in the amount of \$750.00.
--------------------------------	-----------------------	--

Carried

253-24 Adjournment	Wanner	THAT this meeting be adjourned at 9:15 p.m.; and that the Council meet again on December 9, 2024, for a regular meeting at 6:00 p.m.
-----------------------	--------	--

Carried

---

CAO

---

Mayor Ron Mathies

---

[Initial]