

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on May 27, 2024.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO  
Councillors: Ron Becker Delegation: Shaun David Hanna  
Pat Gammel Parker Houghtaling  
Tom Newburgh RE: PRIDE  
Sharon Nickel  
Chance Reimer Spectator: Rhonda Ens – The Herald  
Dawn Wanner

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

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| 112-24<br>Consent<br>Agenda   | Gammel<br>Nickel   | THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.  | Carried |
| 113-24<br>Admin<br>Report   | Becker<br>Reimer   | THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.  | Carried |
| 114-24<br>Council<br>Reports  | Wanner<br>Newburgh | THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.   | Carried |
| 115-24<br>Stark &<br>Marsh 2023<br>Draft Audit<br>& Appointment<br>for 2024 | Wanner<br>Nickel   | WHEREAS the 2023 Audit has been performed by Stark & Marsh and a 2023 draft version has been reviewed by Council;<br><br>BE IT RESOLVED THAT the 2023 Draft Audit is approved by the Herbert Town Council; and<br><br>BE IT FURTHER RSOLVED THAT Council appoints Stark & Marsh for the 2024 Audit.   | Carried |
| 116-24<br>Tax<br>Abatement  | Nickel<br>Reimer   | WHEREAS the property owners have made a request in writing for abatement to the duplicate base tax that is levied on their property;<br><br>BE IT RESOLVED that Council instruct the Administrator to cancel one of the two (2) base taxes that have been levied on the following property:<br><br>Lot 3 & 12; Block 14; Plan L3680   | Carried |
| 117-24<br>2023 List<br>of Lands<br>in Arrears<br>& Tax Enforcement          | Gammel<br>Reimer   | WHEREAS the 2023 list of lands in arrears has been presented to Council and reviewed;<br><br>THAT Council accept the list of lands in arrears as presented and exclude from the list of lands properties upon which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy.<br><br>AND THAT TAXervice be authorized to handle the tax enforcement proceedings respecting these rolls on behalf of the municipality. | Carried |
| 118-24<br>Signing<br>Authority<br>Appointments                              | Gammel<br>Becker   | BE IT RESOLVED THAT Town of Herbert signing authority will be as follows:<br><br>Michelle Mackow, CAO or Pam Schaitel, Financial Officer with Ron Mathies, Mayor; and<br><br>In the absence of the Mayor, members of the Town of Herbert’s Finance Committee, being Councillor Sharon Nickel or Councillor Chance Reimer.   | Carried |

[Initial]

119-24 PRIDE Flag	Gammel Becker	BE IT RESOLVED THAT Council ask the Administrator to ensure the PRIDE flag is only flown at the memorial wall during SW PRIDE Week.	Carried
120-24 New Bylaw Request	Nickel Wanner	BE IT RESOLVED THAT Council ask the Administrator to create a new Livestock, Poultry and Exotic Animal bylaw that include provisions to allow for two (2) HENS on residential property in Town for FIRST READING at the June 10 meeting.	Carried
121-24 Closed Session	Reimer Becker	THAT Council enters into a closed session at 7:55 pm to discuss LABOUR in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Privacy Act).	Carried
122-24 Exit W/O	Reimer Newburgh	THAT Council exits the closed session at 8:30 p.m. without report.	Carried
123-24 Adjournment	Gammel	THAT this meeting be adjourned at 8:30 p.m. and that the Council meet again on June 10, 2024 for a regular meeting at 6:00 p.m.	Carried

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CAO

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Mayor Ron Mathies

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