

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on May 13, 2024.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
Councillors: Ron Becker Spectator: Rhonda Ens – The Herald
Pat Gammel
Tom Newburgh
Sharon Nickel
Chance Reimer
Dawn Wanner

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

090-24 Consent Agenda	Gammel Newburgh	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
091-24 Admin Report	Becker Gammel	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
092-24 Maintenance Report	Gammel Reimer	THAT Council accepts the Maintenance Report for the month of March 2024 as presented and filed.	Carried
093-24 Council Reports	Newburgh Gammel	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
094-24 Golf Cart Usage	Nickel Becker	WHEREAS the Provincial Government permits municipalities to allow for golf carts on municipal roads; BE IT RESOLVED THAT council will create legislation for golf cart usage in the Town of Herbert.	Carried
095-24 NPF <i>Call to Action</i> Support	Becker Reimer	WHEREAS the National Policing Federation (NPF) is asking municipalities to support their <i>Call to Action</i> and Herbert Town Council has read and reviewed the <i>Call to Action</i> details; BE IT RESOLVED THAT Herbert Town Council will sign the NPF <i>Call to Action</i> in support and call on the Government of Saskatchewan to release the full plan for the proposed Saskatchewan Marshal Service (SMS), including comprehensive details on costing and anticipated impacts. We also urge the provincial government to pause any further investment into the SMS until proper informed consultation has taken place.	Carried
096-24 Ainsworth PMA	Gammel Nickel	WHEREAS Ainsworth is recommending that the Town of Herbert continue to use them for regular maintenance on the newly rebuilt ice plant; and WHEREAS Ainsworth has provided a five (5) year Preventative Maintenance Agreement with a starting cost of \$3,450.00 for three inspections and a 2% annual inflationary increase; BE IT RESOLVED THAT Herbert Town Council ask the Administrator to send the PMA to HDSC Inc. for their consideration.	Carried
097-24 Bylaw 2018-06 Amendment	Wanner Nickel	BE IT RESOLVED THAT Council for the Town of Herbert will amend Schedule A to Bylaw 2018-06 to read as follows: 2(b) The LESSEE shall have and hold the property for a term	

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of three (3) years commencing May 1, 2024 and that the LESSEE shall have the right to negotiate a renewal of the Lease thereafter, on the same terms and conditions as contained herein;

Carried

098-24 Policy 2014-14 Violence Prevention	Gammel Newburgh	WHEREAS Occupational Health and Safety require the Town of Herbert to have policy process related to violence in the workplace; BE IT RESOLVED THAT Council adopt Policy 2014-14 – Workplace Violence Prevention and the corresponding violent incident report form.
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Carried

099-24 2024 Dust Control	Nickel Reimer	WHEREAS the CAO for the Town of Herbert has prepared the 2024 dust control list for Council review; BE IT RESOLVED THAT Council for the Town of Herbert approve the list and ask the CAO to engage the services of Rawhide for dust control for 2024.
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Carried

100-24 Stark & Marsh Audit Letters	Newburgh Reimer	WHEREAS Stark and Marsh are processing the Town of Herbert's 2023 Audit and have sent their <i>letter of independence</i> and their <i>letter of report responsibility</i> ; BE IT RESOLVED THAT Council for the Town of Herbert have read and reviewed both the <i>letter of independence</i> and the <i>letter of report responsibility</i> .
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Carried

101-24 Redundant Account	Nickel Becker	WHEREAS an amount that has become redundant remains in an account known as <i>land for resale</i> ; BE IT RESOLVED THAT Council ask the Administrator to apply the \$5793.61 to the allowance for uncollectable.
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Carried

102-24 Xerox Agreement	Becker Gammel	WHEREAS the Xerox copier lease will expire in July of this year and the CAO has investigated options for renewal; BE IT RESOLVED THAT Council for the Town of Herbert will enter into agreement with Xerox to lease the Versa Link 7130 over 60 months at a cost of \$343.13 quarterly.
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Carried

103-24 Rescind Motions	Becker Gammel	BE IT RESOLVED THAT Council for the Town of Hebert hereby rescinds the following motions: April 22, 2024 Motion 082-24 Adoption of Budget April 22, 2024 Motion 083-24 to 086-24 Adoption of Base Tax - Bylaw 2024-05
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Carried

104-24 Bylaw 2024-05 First Reading	Becker Gammel	THAT Bylaw 2024-05, a Bylaw of the Town of Herbert, TO PROVIDE FOR A BASE TAX, has been given a FIRST READING, at this meeting.
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Carried

105-24 Bylaw 2024-05 Second Reading	Gammel Newburgh	BE IT RESOLVED THAT Bylaw 2024-05, a Bylaw of the Town of Herbert, TO PROVIDE FOR A BASE TAX, has been given a SECOND READING at this meeting.
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Carried

106-24 Bylaw 2024-05 Three Readings	Becker Reimer	BE IT RESOLVED THAT Bylaw 2024-05, a Bylaw of the Town of Herbert, TO PROVIDE FOR A BASE TAX, be given THREE READINGS at this meeting.	Carried Unanimously
107-24 Bylaw 2024-05 Adopted	Becker Gammel	BE IT RESOLVED THAT Bylaw 2024-05, a Bylaw of the Town of Herbert, TO PROVIDE FOR A BASE TAX, be given a THIRD READING and adopted.	Carried
108-24 2024 Budget	Newburgh Gammel	THAT the Herbert Town Council adopt the 2024 budget as presented at this meeting and forms a part of these minutes.	Carried
109-24 Closed Session	Newburgh Nickel	THAT Council enters into a closed session at 8:29 pm to discuss LAND in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Privacy Act).	Carried
110-24 Exit W/O	Gammel Becker	THAT Council exits the closed session at 8:50 p.m. without report.	Carried
111-24 Adjournment	Newburgh	THAT this meeting be adjourned at 8:50 p.m. and that the Council meet again on May 27, 2024 for a regular meeting at 6:00 p.m.	Carried

CAO

Mayor Ron Mathies

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