

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on November 14, 2023.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
Councillors: Ron Becker Spectator: Rhonda Ens – The Herald
Pat Gammel
Tom Newburgh (Absent)
Sharon Nickel (Absent)
Chance Reimer
Dawn Wanner

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

230-23 Consent Agenda	Becker Reimer	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
231-23 Admin Report	Becker Gammel	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
232-23 Maintenance Report	Gammel Wanner	THAT Council accepts the Maintenance Report for the month of October, 2023, as presented by the CAO and filed.	Carried
233-23 Council Reports	Wanner Becker	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
234-23 Agreement for Tax Arrears Payments	Reimer Gammel	WHEREAS Taxervice has prepared agreements on behalf of the Town of Herbert for tax payments of arrears belonging to property owners in the Town of Herbert; BE IT RESOLVED THAT Council for the Town of Herbert will enter into agreement with the owner of Lot 8, Block 22, Plan E1263 and with the owner of Lot 12, Block 18, Plan E1263 for payment of tax arrears and all terms and conditions are set forth in an agreement between the parties as attached to and forming a part of these minutes.	Carried
235-23 Herbert Ave. 600 Block Closure	Wanner Gammel	WHEREAS the Chamber of Commerce will be hosting Winterfest on December 1, 2023 on Herbert Avenue; BE IT RESOLVED THAT Council for the Town of Herbert will close the 600 block of Herbert Avenue from 4 p.m. to 8 p.m.	Carried
236-23 Bylaw 2023-09 First Reading	Reimer Becker	BE IT RESOLVED THAT BYLAW 2023-09, A Bylaw of the Town of Herbert To Establish A Volunteer Fire Department In and For the Town of Herbert, be given a FIRST READING at this meeting.	Carried
237-23 Policy 5.9 Cancellation	Becker Reimer	WHEREAS the language used in Policy 5.9 Fire Services, is in Bylaw 2023-09 and Bylaw 2017-07; BE IT RESOLVED THAT Council for the Town of Herbert cancel Policy 5.9 Fire Services.	Carried
238-23 Council Committee Appointments	Becker Wanner	WHEREAS the Council Procedure Bylaw, #2016-12, says 70. <u>Appointments</u> <i>70.1 All Committee appointments shall be by majority vote of Council or, if permitted by Council resolution or bylaw, by majority vote of the Committee; AND</i> WHEREAS the Mayor is an ex officio voting member of all Committees	

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established by Council and that the Administrator for the Town of Herbert will act as the Secretary for all committees;

BE IT RESOLVED THAT HERBERT COUNCIL makes the following appointments to Town of Herbert's Committees:

1. Building Committee
 - Pat Gammel – Chairperson
 - Ron Becker – Member
2. Equipment Committee
 - Ron Becker – Chairperson
 - Pat Gammel – Member
3. Personnel Committee
 - Tom Newburgh – Chairperson
 - Dawn Wanner – Member
4. Finance Committee
 - Sharon Nickel – Chairperson
 - Chance Reimer – Member
5. Fundraising Committee (sub-committee of the HDRB)
 - Tom Newburgh

HDRB – Chance Reimer

HDSC Inc – Sharon Nickel

Carried

239-23
Council
Standing
Committee
Appointments
Becker
Reimer

WHEREAS the Council Procedure Bylaw, #2016-12, says

70. Appointments

70.1 All Committee appointments shall be by majority vote of Council or, if permitted by Council resolution or bylaw, by majority vote of the Committee.

70.2 Notwithstanding Subsection 70.1, appointments to Standing Committees shall be as directed by the Mayor, but subject to Council review and acceptance; AND

WHEREAS the Mayor is an ex officio voting member of all Committees established by Council and that the Administrator for the Town of Herbert will act as the Secretary for all committees;

BE IT RESOLVED THAT Mayor Mathies makes the following appointments to Town of Herbert's Standing Committees:

Bylaw Enforcement Committee

- Dawn Wanner – Chairperson
- Tom Newburgh – Member

Utilities and Waste Committee

- Pat Gammel – Chairperson
- Ron Becker – Member

Economic Development

- Tom Newburgh – Chairperson
- Dawn Wanner – Member

Transportation Committee

- Pat Gammel – Chairperson
- Ron Becker – Member

Emergency and Fire Preparedness Committee

- Chance Reimer – Chairperson
- Sharon Nickel – Member

Recreation Committee

- Sharon Nickel – Chairperson
- Chance Reimer – Member

Carried

240-23
Deputy
Mayor
Appointment
Wanner
Reimer

WHEREAS the Town of Herbert Council hereby appoint Ron Becker as Mayor from November 15 2023 to November 9 2024.

Carried

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241-23 Dual Authorization Requirement	Becker Gammel	<p>THAT Council for the Town of Herbert require dual authorization to release CAFT payments to Prairie Centre Credit Union and THAT Council authorize Michelle Mackow, CAO and Pam Schaitel, Financial Officer to perform the dual authorization.</p> <p style="text-align: right;">Carried</p>
242-23 December Council Meetings	Wanner Reimer	<p>THAT there will be only one Town of Herbert Regular Council meeting for the month of December on the 11th and THAT the December 25th Council meeting is cancelled.</p> <p style="text-align: right;">Carried</p>
243-23 Secretary To Board Of Revision	Gammel Becker	<p>THAT the TOWN OF HERBERT appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p> <p style="text-align: right;">Carried</p>
243-23 Western Municipal Consulting Ltd.	Reimer Becker	<p>THAT the TOWN OF HERBERT appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p> <p style="text-align: right;">Carried</p>
244-23 Bison Ave. Closure	Becker Reimer	<p>THAT Council will close Bison Avenue, between Shaw St. & Klassen St., for the winter season.</p> <p style="text-align: right;">Defeated</p>
245-23 Closed Session	Newburgh Becker	<p>THAT Council enters into a closed session at 7:55 pm to discuss LAND in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Privacy Act).</p> <p style="text-align: right;">Carried</p>
246-23 Exit W/O Report	Gammel Wanner	<p>THAT Council exits the closed session at 8:24 pm without report.</p> <p style="text-align: right;">Carried</p>
247-23 Adjournment	Becker	<p>THAT this meeting is adjourned at 8:25 p.m. and that Council meet for the next regular meeting scheduled on Monday, November 27 2023, at 6:00 p.m.</p> <p style="text-align: right;">Carried</p>

CAO

Mayor Ron Mathies

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