

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on September 11, 2023.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
 Councillors: Pat Gammel Delegation: Kenton Steckler – Street parking
 Tom Newburgh Sharon Nickel Spectator: Rhonda Ens
 Dawn Wanner

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

182-23 Consent Agenda	Gammel Newburgh	THAT the Consent Agenda be adopted as a whole and forms a part of these minutes.	Carried
183-23 Admin Report	Gammel Newburgh	THAT Council approves the Administrator’s Report as presented and forms a part of these minutes.	Carried
184-23 Maintenance Report	Nickel Newburgh	THAT Council accepts the Maintenance Report for the month of August, 2023, as presented by the CAO, and filed.	Carried
185-23 Council Reports	Nickel Wanner	THAT Council, Committee and Mayor reporting given at this meeting are approved and filed.	Carried
186-23 Pumphouse #2 Repairs	Gammel Wanner	WHEREAS the Administrator has provided a quote for cost for service to Town Council for repairs to piping inside and pipeline outside of pumphouse located at SW 15-17-10 W3RD; BE IT RESOLVED THAT Town Council accept the quote of \$15,424.00 plus taxes from Knudsen Excavating Ltd. and ask the Administrator to have the work completed before freeze up this year.	Carried
187-23 Councillor Resignation & By-election Date	Nickel Newburgh	WHEREAS, Council have received Mike Fox’s letter of resignation for Councillor with the Town of Herbert; BE IT RESOLVED THAT Council will set the next By-election date for November 22, 2023.	Carried
188-23 Request to Legally Tie Lots Together	Nickel Wanner	WHEREAS the property owner of lots 1&2, block 13, plan 60SC02861 in the Town of Herbert has requested consent to legally tie the lots together to accommodate for building across legal lot lines; BE IT RESOLVED THAT Council approve of the lots being legally tied together through Information Services Corporation and ask the Administrator to send a letter of consent to the property owner and THAT any costs for the changes will be the property owners responsibility.	Carried
189-23 Surplus Funds to Reserve	Gammel Newburgh	WHEREAS the Town Council for the Town of Herbert see a need to commit surplus funds to reserve for future capital expenditures; BE IT RESOLVED THAT the Council ask the Administrator to move surplus funds to the following reserve accounts: 310-100-501 – HVFD – Amortization - R.M. of Excelsior \$38,740.00 310-100-502 – HVFD – Amortization – Town of Herbert \$38,740.00 310-100-102 – Equipment- Reserves \$50,000.00 310-100-101 – Building Reserves \$50,000.00 310-100-601 – REC-Reserves-Town of Herbert \$20,000.00 310-100-103 – Tech & Office – Reserves \$15,000.00	

310-100-675 – Roads – Reserves \$20,000.00
310-100-670 – Water & Sewer – Reserves \$24,839.00

Carried

190-23 Newburgh THAT Council enters into a closed session at 7:16 pm to discuss LAND
Closed Nickel & LABOUR in Town (as per Sec 20 of the Municipalities Act or Part III of
Session the Local Authority Freedom of Information and Privacy Act).

Carried

191-23 Nickel THAT Council exits the closed session at 8:05 pm without report.
Exit W/O Wanner
Report

Carried

192-23 Newburgh WHEREAS the Herbert New Horizons Senior Centre is requesting that the
Transfer Nickel Town of Herbert accept transfer of their assets until their charitable status is
of Assets reinstated;

BE IT RESOLVED THAT Herbert Town Council ask the Administrator to
work with the New Horizons to complete the transfer of their assets to the
Town of Herbert.

Carried

193-23 Nickel THAT this meeting is adjourned at 8:10 p.m. and that Council meet
Adjournment for the next regular meeting scheduled on September 25, 2023, at 6:00 p.m.

Carried

CAO

Mayor Ron Mathies

[Initial]