

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on May 8, 2023.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
Councillors: Pat Gammel Spectator: Rhonda Ens
Tom Newburgh
Sharon Nickel
Doug Osmond (Absent)
Dawn Wanner
Michael Fox

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

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| 113-23 Consent Agenda | Fox Wanner | THAT the Consent Agenda be adopted as a whole and forms a part of these minutes. | Carried |
| 114-23 Admin Report | Gammel Newburgh | THAT Council approves the Administrator's Report as presented and forms a part of these minutes. | Carried |
| 115-23 Council Reports | Nickel Fox | THAT Council, Committee and Mayor reporting gave at this meeting are approved and filed. | Carried |
| 116-23 Bylaw 2023-05 W&S Management FIRST READING | Gammel Nickel | WHEREAS the Town Council for the Town of Herbert have reviewed the bylaw known as the CONSOLIDATED WATER and SEWER MANAGEMENT BYLAW, BYLAW 2023-05; BE IT RESOLVED THAT Bylaw 2023-05, A BYLAW OF THE TOWN OF HERBERT IN THE PROVINCE OF SASKATCHEWAN TO MANAGE, REGULATE AND CONTROL THE CONSTRUCTION, INSTALLATION, USE, CONSUMPTION AND DISCHARGE OF WATER AND SANITARY SEWER PUBLIC UTILITY AND TO FIX THE RATES FOR USE AND CONSUMPTION OF THE PUBLIC UTILITIES be given a FIRST READING. | Carried |
| 117-23 Bylaw 2023-05 W&S Management SECOND READING | Newburgh Fox | BE IT RESOLVED THAT Bylaw 2023-05, A BYLAW OF THE TOWN OF HERBERT IN THE PROVINCE OF SASKATCHEWAN TO MANAGE, REGULATE AND CONTROL THE CONSTRUCTION, INSTALLATION, USE, CONSUMPTION AND DISCHARGE OF WATER AND SANITARY SEWER PUBLIC UTILITY AND TO FIX THE RATES FOR USE AND CONSUMPTION OF THE PUBLIC UTILITIES be given a SECOND READING. | Carried |
| 118-23 Bylaw 2023-05 W&S Management THREE READINGS | Wanner Nickel | BE IT RESOLVED THAT Bylaw 2023-05, A BYLAW OF THE TOWN OF HERBERT IN THE PROVINCE OF SASKATCHEWAN TO MANAGE, REGULATE AND CONTROL THE CONSTRUCTION, INSTALLATION, USE, CONSUMPTION AND DISCHARGE OF WATER AND SANITARY SEWER PUBLIC UTILITY AND TO FIX THE RATES FOR USE AND CONSUMPTION OF THE PUBLIC UTILITIES be given THREE READINGS at this meeting. | Carried Unanimously |
| 119-23 Bylaw 2023-05 W&S Management ADOPTED | Wanner Gammel | BE IT RESOLVED THAT Bylaw 2023-05, A BYLAW OF THE TOWN OF HERBERT IN THE PROVINCE OF SASKATCHEWAN TO MANAGE, REGULATE AND CONTROL THE CONSTRUCTION, INSTALLATION, USE, CONSUMPTION AND DISCHARGE OF WATER AND SANITARY SEWER PUBLIC UTILITY AND TO FIX THE RATES FOR USE AND CONSUMPTION OF THE PUBLIC UTILITIES is given a THIRD READING and ADOPTED. | Carried |



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| <p>120-23 Bylaw 2023-07 To Amend Bylaw 2023-01 FIRST READING</p> | <p>Nickel Fox</p> | <p>WHEREAS Bylaw #2023-01, A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES, will have a schedule of approved vendors for electronic payment added;</p> <p>BE IT RESOLVED THAT Bylaw 2023-07, a Bylaw to Amend Bylaw 2023-01, including Schedule “A”, be given a FIRST READING.</p> <p style="text-align: right;">Carried</p> |
| <p>121-23 Bylaw 2023-07 To Amend Bylaw 2023-01 SECOND READING</p> | <p>Gammel Newburgh</p> | <p>WHEREAS Bylaw #2023-01, A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES, will have a schedule of approved vendors for electronic payment added;</p> <p>BE IT RESOLVED THAT Bylaw 2023-07, a Bylaw to Amend Bylaw 2023-01, including Schedule “A”, be given a SECOND READING.</p> <p style="text-align: right;">Carried</p> |
| <p>122-23 Bylaw 2023-07 To Amend Bylaw 2023-01 THREE READINGS</p> | <p>Newburgh Nickel</p> | <p>WHEREAS Bylaw #2023-01, A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES, will have a schedule of approved vendors for electronic payment added;</p> <p>BE IT RESOLVED THAT Bylaw 2023-07, a Bylaw to Amend Bylaw 2023-01, including Schedule “A”, be given THREE READINGS at this meeting.</p> <p style="text-align: right;">Carried Unanimously</p> |
| <p>123-23 Bylaw 2023-07 To Amend Bylaw 2023-01 ADOPTED</p> | <p>Gammel Fox</p> | <p>WHEREAS Bylaw #2023-01, A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES, will have a schedule of approved vendors for electronic payment added;</p> <p>BE IT RESOLVED THAT Bylaw 2023-07, a Bylaw to Amend Bylaw 2023-01, including Schedule “A”, be given a THIRD READING and ADOPTED.</p> <p style="text-align: right;">Carried</p> |
| <p>124-23 Request for Lot Consolidation</p> | <p>Newburgh Nickel</p> | <p>WHEREAS a request to legally consolidate Lot 11, Block 19, Plan E1263 with Lot 12, Block 19, Plan E1263 has been received;</p> <p>BE IT RESOLVED THAT Town Council approve of a legal survey of said lots for the purpose of creating one lot and THAT all costs associated with the survey and legal title changes will be the property owner’s responsibility.</p> <p style="text-align: right;">Carried</p> |
| <p>125-23 Request to Return Property to Town of Herbert</p> | <p>Nickel Gammel</p> | <p>WHEREAS the property owner of Lot 5, Block 2, Plan E1263 is requesting that the Town Council take back the property without going through the tax enforcement process;</p> <p>BE IT RESOLVED THAT Council will take back the above-mentioned property only after the 2022 taxes have been paid, but no later than June 30, 2023 and THAT the title transfer fee of \$25 will be the current property owner’s cost.</p> <p style="text-align: right;">Carried</p> |
| <p>126-23 Lands in Arrears</p> | <p>Fox Gammel</p> | <p>BE IT RESOLVED THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy and THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality.</p> <p style="text-align: right;">Carried</p> |
| <p>127-22 Closed Session</p> | <p>Newburgh Fox</p> | <p>THAT Council enters into a closed session at 6:48 pm to discuss LEGAL in Town (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Privacy Act).</p> <p style="text-align: right;">Carried</p> |



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| 128-22 Exit W/O Report | Fox Newburgh | THAT Council exits the closed session at 7:07 pm without report. | Carried |
| 129-23 HCLB | Newburgh Fox | THAT Council will remove Doug Osmond from the Herbert Chinook Local Library Board effective immediately. | Carried |
| 130-23 HCLB & RLB Appointment | Newburgh Nickel | THAT Council will appoint Michelle Mackow to the Herbert Chinook Local Library Board and the Regional Library Board. | Carried |
| 131-23 Adjournment | Nickel | THAT this meeting is adjourned at 7:20 p.m. and that Council meet for the next regular meeting scheduled on June 12, 2023, at 6:00 p.m. | Carried |

CAO

Mayor Ron Mathies

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