

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on January 23, 2023.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
Councillors: Pat Gammel (Absent) Spectator: Rhonda Ens
Tom Newburgh
Sharon Nickel
Doug Osmond
Dawn Wanner
Michael Fox

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

| | | | |
|--|--------------------|--|---------|
| 022-23 Consent Agenda | Newburgh Fox | THAT the Consent Agenda be adopted as a whole and forms a part of these minutes. | Carried |
| 023-23 Admin Report | Fox Osmond | THAT Council approves the Administrator’s Report as presented and forms a part of these minutes. | Carried |
| 024-23 Council Reports | Newburgh Nickel | THAT Council, Committee and Mayor reporting gave at this meeting are approved and filed. | Carried |
| 025-23 Bylaw 2023-01 FIRST Reading | Osmond Nickel | WHEREAS the Town of Herbert Bylaw 2004-02, a Bylaw to Authorize Expenditures, is in need of updating; BE IT RESOLVED THAT Bylaw 2023-01 – Authorize Expenditures, a Bylaw to authorize certain expenditures, has been given a FIRST READING. | Carried |
| 026-23 Bylaw 2023-01 SECOND Reading | Fox Wanner | BE IT RESOLVED THAT Bylaw 2023-01 – Authorize Expenditures, a Bylaw to authorize certain expenditures, has been given a SECOND READING. | Carried |
| 027-23 New Unit Heater Quote | Newburgh Osmond | WHEREAS the Unit Heater at the East Shop will need to be replaced in order to utilize the space as a heated work area rather than cold storage; and WHEREAS Swift Plumbing has provided a quote for supply and install, without electrical work; BE IT RESOLVED THAT the Town Council for Herbert approve of the quote of \$4575.00 for a new Unit Heater and ask the Administrator to make arrangements for the project to be completed, including electrical work. | Carried |
| 028-23 Funds Transfer to Utility & Waste Reserve | Osmond Wanner | WHEREAS the Town of Herbert is currently approved to use the Community Building Fund, formerly known as the New Deal Gas Tax Funding, for payment against Long Term Debt that was used for the replacement of water line on Herbert Avenue; and WHEREAS during the pandemic the Community Building Fund was at times doubled and/or advanced; BE IT RESOLVED THAT Town Council for Herbert ask the Administrator to put the \$23,795.00 that is above the Long-Term Debt payments to the end of 2022 into the Utility and Waste Reserve account bringing the reserves total to \$173,901.45. | Carried |

[Initial]

029-23
Adjournment

Newburgh

THAT this meeting is adjourned at 6:50 p.m. and that Council meet for a regular meeting on February 13, 2023, for a regular meeting at 6:00 p.m.

Carried

CAO

Mayor Ron Mathies

[Initial]