

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on January 9, 2023.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
 Councillors: Pat Gammel Spectator: Rhonda Ens
 Tom Newburgh
 Sharon Nickel
 Doug Osmond
 Dawn Wanner
 Michael Fox (Absent)

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

001-23 Osmond THAT the Consent Agenda be adopted as a whole and forms a part of these
 Consent Gammel minutes. Carried
 Agenda

002-23 Nickel THAT Council approves the Administrator’s Report as presented and forms
 Admin Osmond a part of these minutes. Carried
 Report

003-23 Newburgh THAT Council accepts the Maintenance Report for the month of December,
 Maintenance Wanner 2023, as presented and filed. Carried
 Report

004-23 Nickel BE IT RESOLVED THAT the Council accepts the Herbert Volunteer Fire
 HVFD Gammel Department Reporting for the 2022, year end as presented by Fire Chief,
 Report Brad Cornelson, and filed. Carried

005-23 Osmond THAT In accordance with Bylaw 2013-01, A BYLAW OF THE TOWN
 HVFD Gammel OF HERBERT TO ESTABLISH A VOLUNTEER FIRE DEPARTMENT IN
 Appointments AND FOR THE TOWN HERBERT, Section 3, the Town Council makes, the
 following appointments:

Fire Chief and Deputy Fire Chief:

Brad Cornelson – Fire Chief
 Brendan Stubbins – Deputy Chief

And the following members:

Justin Wilson Mike Doll Leszek Klimkiewicz
 Bryan Redekop Marshal Froese Connor Stubbins

Members continued

Richard Doll Mitch Froyman Jonathon Miller
 Lyle Zacharias Mike Forsyth Mason Forsyth
 Jordan Millar Daniel Hamm

Carried

006-23 Gammel THAT Council, Committee and Mayor reporting gave at this meeting are
 Council Osmond approved and filed. Carried
 Reports

007-23 Gammel THAT Council set an Equipment Committee meeting date for January 11,
 Equipment Newburgh 2023 at 1:00 p.m. Carried
 Committee

008-23 Gammel THAT Council set Committee of Whole meeting date to review policy for
 Committee Wanner February 27, 2023, at 6:00 p.m. Carried
 Of the Whole

009-23 Nickel WHEREAS the Town Council see a benefit to form and regulate a committee
 Show & Newburgh to oversee the planning for an annual Show & Shine;

Shine Committee		BE IT RESOLVED THAT as per Council Procedure Bylaw 2016-12; Part VI; the Council hereby establish the Car Show Committee and THAT the Car Show Committee's enabling legislation is attached to these minutes.	Carried
010-23 Car Show Committee	Gammel Osmond	WHEREAS Committee members are appointed by majority vote of council; BE IT RESOLVED THAT the following Committee Members be appointed to the Car Show Committee: Dallas Braun Tom Newburgh Mike Fox	Carried
011-23 MRSG Eligibility	Osmond Wanner	THAT Council of the <i>Town of Herbert</i> confirms the municipality meets the MRSG following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none"> - Submission of the 2021 Audited Annual Financial Statement to the ministry; - Submission of the 2021 Public Reporting on Municipal Waterworks to the ministry; - In Good Standing with respect to the reporting and remittance of Education Property Taxes; - Adoption of a Council Procedures Bylaw; - Adoption of an Employee Code of Conduct; and - All members of council have filed and annually updated their Public Disclosure Statements, as required; AND <p>THAT we authorize The Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p>	Carried
012-23 Board of Revision Secretary	Wanner Nickel	That the TOWN OF HERBERT appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, Secretary through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.	Carried
013-23 Insurance Renewal	Gammel Nickel	WHEREAS the Town's insurance premium is due for renewal and that the Town of Herbert's insurance carrier is SUMAssure and AON; BE IT RESOLVED THAT Council approve of the 2023 renewal at a cost of \$73,007.00 and ask the Administrator to finalize the renewal prior to January 31, 2023.	Carried
014-23 Preliminary 2023 Budget Meeting	Gammel Nickel	WHEREAS the Administrator is requesting a preliminary 2023 budget meeting date be set by Council; BE IT RESOLVED THAT Council set the date for February 16, 2023 at 6 p.m.	Carried
015-23 FCM Membership Renewal	Osmond Newburgh	WHEREAS the Federation of Canadian Municipalities lobbies for municipalities and provides various funding to assist municipalities where applicable;	

BE IT RESOLVED THAT Council ask the Administrator to arrange for the renewal of the annual membership with FCM at a cost of \$317.75.

Carried

016-23
East Shop
Chimney
Installation

Nickel
Gammel

WHEREAS a new chimney will need to be installed at the East Shop since having the roof re-done and in order to utilize the furnace;

BE IT RESOLVED THAT Council approve of the quote of \$1675.00 plus taxes from Swift Plumbing and ask the Administrator to make arrangements for completion.

Carried

017-23
Adjournment

Newburgh

THAT this meeting is adjourned at 7:25 p.m. and that Council meet for a regular meeting on Tuesday, January 10, 2023, for a SPECIAL meeting at 6:00 p.m.; and on January 23, 2023, for a REGULAR meeting at 6:00 p.m.

Carried

CAO

Mayor Ron Mathies

[Initial]