

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on July 25, 2022.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
Councillors: Iain Dunbar (Absent) Spectator: Rhonda Ens
Pat Gammel
Tom Newburgh
Sharon Nickel
Doug Osmond
Dawn Wanner

Call: The meeting was called to order by Mayor Ron Mathies at 6:00 p.m.

143-22 Osmond THAT the Consent Agenda be adopted as a whole and forms a part of these
Consent Wanner minutes. Carried
Agenda

144-22 Wanner THAT Council approves the Administrator’s Report as presented and forms
Admin Gammel a part of these minutes. Carried
Report

145-22 Gammel THAT Council, Committee and Mayor reporting gave at this meeting are
Council Newburgh approved and filed. Carried
Reports

146-22 Nickel WHEREAS public notice to amend Town of Herbert Policy 2019
Policy Newburgh Remuneration Rates- 3.1, for travel allowance, has been given; and
2019-3.1
Amendment - WHEREAS the rate of travel allowance now recommended by Canada
Travel Allowance Revenue Agency is \$0.61 per kilometre;

BE IT RESOLVED THAT Council amend Policy 2019 – 3.1 to read as follows:

ALLOWANCE – COUNCIL AND EMPLOYEES

2. Travel: A rate of \$.61 per total kms to and from meeting location.

Carried

147-22 Newburgh WHEREAS part VIII of the Municipalities Act says a member of council is
Councillor Nickel disqualified from council if the member is absent from all regular council
Disqualification meetings held during any period of 3 consecutive months during which at
least 2 meetings of the council have been held, starting with the date that the
first meeting is missed; and

WHEREAS council member Iain Dunbar has been absent for all regular council meetings beginning with the April 25, 2022 regular council meeting;

BE IT RESOLVED THAT Council hereby disqualify Iain Dunbar as member of the Herbert Town Council and THAT the office of councillor (1) is vacant.

Carried

148-22 Nickel WHEREAS as of July 25, 2022 there is a vacancy of councillor (1) member
By-election Osmond for the Town of Herbert; and

WHEREAS a by-election to fill the vacancy is required within 6 months of the date of vacancy;

BE IT RESOLVED THAT Council set the date of October 5, 2022 for the by-election of Councillor (1).

Carried

[Initial]

149-22 Agreement w/Beaton Planning	Nickel Gammel	WHEREAS Council has hired Beaton Planning to create a new Zoning Bylaw and an Official Community Plan; and WHEREAS Beaton Planning has provided a Contract Agreement for Professional Planning; BE IT RESOLVED THAT Council enter the Town of Herbert into Agreement with Beaton Planning for the services described within the agreement.	Carried
150-22 Bylaw 2022-03	Nickel Wanner	Bylaw 2022-03, a Bylaw to amend Bylaw 2015-04, a Bylaw of the Town of Herbert to provide for the Abatement of Nuisances, be given a first reading.	Carried
151-22 Bylaw 2022-03	Nickel Gammel	BE IT RESOLVED THAT Bylaw 2022-03 has been given a second reading at this meeting.	Carried
152-22 Bylaw 2022-03	Nickel Wanner	BYLAW 2022-03, a Bylaw to amend Bylaw 2015-04, a Bylaw of the Town of Herbert to provide for the Abatement of Nuisances, will be given three readings as this meeting.	Carried Unanimously
153-22 Bylaw 2022-03	Osmond Gammel	BYLAW 2022-03 be read a third time and adopted.	Carried
154-22 Sewer Camera Purchase	Nickel Newburgh	THAT Council approves the purchase of General Pipe Cleaners GEN-EYE POD at a cost of \$9,766.40.	Carried
155-22 Closed Session	Newburgh Gammel	THAT Council enters into a closed session at 7:19 pm to discuss Legal in Town (as per Sec 20 of the Municipalities Session Act or Part III of the Local Authority Freedom of Information and Privacy Act).	Carried
156-22 Exit W/O Report	Osmond Newburgh	THAT Council exits the closed session at 7:48 pm without report.	Carried
157-22 Adjournment	Newburgh	THAT this meeting is adjourned at 7:49 p.m. and that Council meet for a regular meeting on Monday, August 8, 2022, at 6:00 p.m.	Carried

CAO

Mayor Ron Mathies

[Initial]