The minutes of the regular meeting of the Council of the Town of Herbert held in the Council Chambers on July 8, 2019 at 503 Herbert Avenue.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO

 Councilors: Iain Dunbar Spectator: Rhonda Ens – Herbert Herald Devin Harlick Leroy Martens

 Doug Osmond

 Bob MacFarlane

 Brad Cornelson

Call: The meeting was called to order by Deputy Mayor Brad Cornelson at 7:00 p.m.

206-19 Harlick THAT the Consent Agenda be adopted as a whole and forms a part of these

Consent Cornelson minutes.

Agenda Carried

207-19 MacFarlane THAT Council approves the Administrator’s Report as presented and forms

Admin Martens a part of these minutes.

Report Carried

208-19 Osmond THAT Council accept the Maintenance Report as presented by Maintenance

Maintenance MacFarlane Manager, April Deacon, and filed.

Report Carried

209-19 MacFarlane THAT Council, Committee and Mayor reporting given at this meeting are

Council Dunbar approved and filed.

Reports Carried

210-19 Dunbar WHEREAS municipalities participating in the Gas Tax Fund Program are Asset Cornelson required to adopt an Asset Management Policy and an Asset Management Management Strategy;

Policy & Strategy

 BE IT RESOLVED THAT Council for the Town of Herbert adopt the Asset Management Policy and the Asset Management Strategy as presented.

 Carried

211-19 Harlick WHEREAS the Prairie Wind Estate has made a request to Council of the

Tax MacFarlane Town of Herbert to consider an abatement of 2019 taxes; and

Abatement

 WHEREAS the Municipalities Act Sec 274 allows for it;

 BE IT RESOLVED THAT Council allows for the abatement of $5,000.00 On the 2019 tax levy.

 Carried

212-19 MacFarlane THAT Council approve of the request to abate the duplicate base tax of Duplicate Harlick $700.00 for the property located at #713 Herbert Avenue for the 2019 tax Base Tax year.

 Carried

213-19 MacFarlane THAT Council approve of the Agreement between the Town of Herbert and

T of H Osmond Herbert & District Sports Complex Inc. for the reorganization of the

& HDSC management of the Herbert & District Sports Complex.

Agreement Carried

214-19 MacFarlane WHEREAS Policy 5.1(c) is no longer useful and is proving to be a cost to Policy Harlick The Town of Herbert; and

5.1(C)

Amendment WHEREAS the Municipalities Act says:

 *That Section 25(2) of The Municipalities Act provides the following:*

 *As a term of supplying the public utility service to the parcel of land, the council may make the owner of the parcel of land responsible for the costs*

 *of the construction, maintenance, repair and replacement of the portion of the service connection from the main line of the system or works to the boundary of the street, road or easement.*

 *And Section 25(3) The Municipalities Act provides as follows:*

 *If the council acts pursuant to subsection (2), the costs mentioned in that subsection are an amount owing to the municipality by the owner of the parcel of land;* and

WHEREAS the amended policy says:

1. *It is the responsibility of the property owner to maintain the sewer line to the sewer main.*
2. *It is the responsibility of the property owner to contact a Plumber and Public Works to ensure both are present at the time of the repair to ensure location of the blockage or break is clearly defined.*
3. *The property owner shall hire a contractor to complete the work on his/her property. The Maintenance Manager will inspect the line before the trench is backfilled to ensure the work meets Town specifications.*
4. *The Town shall pay the costs of cleaning the sewer main line.*
5. *The property owner shall pay the costs of cleaning or unplugging the sewer connection to the sewer main.*
6. *The owner of the parcel of land may qualify for financing with the Town of Herbert for major maintenance, repair, or replacement.*

 BE IT RESOLVED THAT Town Council approves of amended Policy 5.1(c) and that the policy is in place effective immediately. Carried

215-19 Martens THAT Council enter into a closed session at 9:10 pm to discuss personnel

Closed Dunbar (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Session Freedom of Information and Protection of Privacy Act.)

 Carried

216-19 Osmond THAT Council exit the closed session at 9:45 pm without report.

Exit W/O Cornelson

Report Carried

217-19 Osmond THAT this meeting is adjourned at 9:50 p.m. and that Council meet

Adjournment againfor a regular meeting on July 24, 2019 at 7:00 p.m.

 Carried

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CAO Mayor Ron Mathies