

TOWN OF HERBERT

Non-Profit Taxation Grant

To ensure that it is the charitable non-profit organization benefitting from the grant, only charitable non-profit organizations may apply. **We recommend reading through the full policy for details on the process and eligibility.**

Deadline to Apply: September 1st annually for the current year's taxes only.

- 1. ELIGIBILITY:** Please review the following list to ensure your organization is eligible for this grant. As a non-profit or charitable organization, you must be able to fill ALL the following criteria:

- You are a registered non-profit organization within the Province of Saskatchewan or a registered charity within the Government of Canada.
- You exist for Charitable and Benevolent Purposes such as the relief of poverty, social housing, the advancement of education, the advancement of religion or any other purpose of community service deemed beneficial to the community by the Town of Herbert.
- The percentage of use of the property for charitable and benevolent purposes must be more than 60% of the time it is in use. Grand funding may be partial depending on the percentage of charitable use.
- The property taxes are paid in full prior to application for the grant, regardless of ownership.
- All other Town of Herbert accounts for the non-profit organization must be in good standing.

AND you must be able to fill ONE of the following criteria:

Your organization owns the property, meaning that the organization must be the owner on title with the Province of Saskatchewan.

OR

You have a valid lease under the name of the organization.

- 2. TO SUBMIT AN APPLICATION:**

In order to apply for the grant, the non-profit must submit the following as their application:

- Letter to Council making a request for a grand including:
 - Organization name and business number or charitable registration number
 - Name and Contact information of authorized representative

- Date and signature of authorized representative

- Amount of funding requested (dollar amount or percentage of current taxes).
- Copy of the organizations prior year financial statements to demonstrate the need for funding.
- Proof that the taxes for the property in question were paid for by the applicant.
- For leased properties, a copy of a signed valid lease for the term of the tax year in question.

**Submit to: Town of Herbert, Box 370, 503 Herbert Ave., Herbert, SK. S0H 2A0 or
herberttownofc@sasktel.net**