

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on February 9, 2026.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO
Councillors: Pat Gammel Delegation: Serge Gette – Playgrounds-R-us
Daniel Hamm
Darla Martens
Ron Becker
Jim Richardson
Dawn Wanner

The meeting was called to order by Mayor Mathies at 6:00 p.m.

- 030-26 Gammel **RESOLVED THAT:**
Consent Martens Council adopt the Consent Agenda as a whole and forms a part of these
Agenda minutes. Carried
- 031-26 Martens **RESOLVED THAT:**
Admin Becker The Administrator’s Report be approved as presented and forms a part of
Report these minutes. Carried
- 032-26 Gammel **RESOLVED THAT:**
Council Becker Council, Committee and Mayor reporting given at this meeting are
Reports approved and filed. Carried
- 033-26 Wanner **Moved that** Council authorize the CAO to install ice/snow dams at the
Town Office Becker **Town Office** by the same contractor used for the WTP roof; up to
Roof **\$1,289.88 (taxes in)** and note that WTP dams are included in the new roof
contract. Carried
- 034-26 Wanner **WHEREAS** the Herbert Town Council recognizes the value of the
SMGC Richardson education, information, and collaboration opportunities provided through
Membership the Southwest Municipal Government Committee;
BE IT RESOLVED THAT Council direct the CAO to renew the Southwest
Municipal Government Committee 2026 membership for \$150.00 on behalf
Of the Town of Herbert. Carried
- 035-26 Martens **WHEREAS** winter curb-stop shut-offs can be difficult and costly due to
Pipe-freezing Gammel freezing conditions; and
Kit **WHEREAS** a pipe-freezing kit allows emergent interior water-line repairs
without a winter dig;
THEREFORE BE IT RESOLVED THAT Council authorize the CAO to
purchase one (1) pipe-freezing (“Cold-Shot”) kit, at a cost of \$1127.46. Carried
- 036-26 Gammel **WHEREAS** The Tax Enforcement Act requires the municipality to conduct
Taxervice Hamm tax recovery proceedings every year;
AND WHEREAS council for the municipality deems it to be in the
municipality’s best interest to Hire Taxervice Inc. to manage tax arrears
recovery on its behalf;
NOW THEREFORE IT IS HEREBY RESOLVED that **TOWN OF
HERBERT** hire Taxervice Inc. to manager tax arrears recovery on the
municipality’s behalf for a term of 3 (three) years.
AND BE IT FURTHER RESOLVED that the administrator be and is
hereby authorized to sign the taxervice inc. engagement letter on behalf of
the municipality. Carried

[Initial]

037-26 Enter Closed Session	Richardson Martens	RESOLVED THAT: Council enter into a closed session at 7:06pm to discuss Legal, Labour, Personnel in Town.	Carried
038-26 Exit Closed Session	Hamm Gammel	RESOLVED THAT: Council exit the closed session at 8:45 p.m.	Carried
039-26 Code of Ethics	Hamm Richardson	MOVED THAT Council, having reviewed the CAO's confidential investigation report regarding the formal Code of Ethics complaint, finds the complaint substantiated in relation to Section 10 (Respect) and Section 16 (1) (Decorum) of the Code of Ethics Bylaw 2021-04, and further that Council impose the following remedial actions pursuant to Sections 23 and 24 of the Bylaw: <ul style="list-style-type: none"> 1. Issuance of a Letter of Reprimand to the Member and to be retained of file; 2. A Written Apology from the Member to the affected Councillors and to Council; and 	
040-26 Library	Hamm Becker	That Council approve Attachment A and direct the CAO it issue it to the Herbert Local Library Board immediately , requiring (i) immediate stop- use of the local bank account and delivery of account information, and (ii) programming to be delivered within the eight (8) additional 2026 hours , with a revised schedule due by Feb 13, 2026 , and further authorize the CAO to make minor edits not affecting substance.	
041-26 Adjournment	Hamm Becker	RESOLVED THAT: This meeting be adjourned at 8:52 p.m. and that the Council meet again, on February 23, 2026, for a regular council meeting at 6:00 pm.	Carried

CAO

Mayor Ron Mathies

[Initial]