

The minutes of the regular meeting of the Council of the Town of Herbert, held in the Council Chambers at 503 Herbert Avenue on January 12, 2026.

Present Mayor: Ron Mathies Staff: Michelle Mackow – CAO

Councillors: Pat Gammel  
Daniel Hamm  
Darla Martens  
Ron Becker  
Jim Richardson  
Dawn Wanner(Absent) Delegation: Fire Chief – Brad Cornelison

The meeting was called to order by Mayor Mathies at 6:00 p.m.

[Initial]

007-26 Herbert Avenue Paving Project	Gammel Becker	Whereas the Town has completed the tendering process for the Herbert Avenue Paving Project; and  Whereas United Paving submitted the recommended proposal for the required paving work;  Therefore, be it resolved that Council award the Herbert Avenue Paving Project to United Paving at a cost of \$452,430.00 for 11,500 m <sup>2</sup> of paving at 75 mm thickness, plus \$20,000.00 for deep patching upon approval, and \$44,000.00 for intersection paving upon approval, plus applicable taxes.	Carried
008-26 Upgrade Office Computers	Martens Hamm	Whereas the Town's Asset Management Plan identifies that the computers used by the Financial Officer and the CAO have reached the end of their useful life; and  Whereas Council has reviewed the quote provided by MicroAge in Swift Current for the replacement of two computers for the Town Office; and  Whereas the Town's capital expenditure plan for technology includes an allocation of \$7,000.00 for these two systems; Therefore, be it resolved that Council direct the CAO to purchase the two replacement computers at a pre-tax of \$4,660.40.	Carried
009-26 Municipal Revenue Sharing Grant	Becker Gammel	<b>BE IT RESOLVED:</b>  <b>THAT</b> The Council of the Town of Herbert confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant: <ul style="list-style-type: none"><li>• Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;</li><li>• Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations</li><li>• In Good Standing with respect to the reporting and remittance of Education Property Taxes;</li><li>• Adoption of a Council Procedures Bylaw;</li><li>• Adoption of an Employee Code of Conduct; and</li><li>• All members of council have filed and annually updated their Public Disclosure Statements, as required; and</li></ul> <b>THAT</b> we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.	Carried
010-26 Tax Enforcement Act Act	Gammel Becker	<b>BE IT RESOLVED</b>  <b>THAT</b> Taxservice be authorized under s.22(1.1) of The Tax Enforcement Act to apply to the Provincial Mediation Board to shorten the 6-month waiting period on the following described land: LOT 15-BLK/PAR 16-PLAN A2815 EXT 0, Title No. 122692170  <b>THAT</b> TAXervice be authorized under s.22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands: LOT 15-BLK/PAR 16-PLAN A2815 EXT 0, Title No. 122692170	

011-26 Bingo	Becker Martens	Whereas the Heritage Association will be holding community Bingo nights on January 17, February 14, March 14, and April 11 at the Town Hall (former Lions Hall), and has requested that the rental fee of \$100.00 per night be waived;  Therefore, be it resolved that Council agree to waive the rental fees for the Heritage Association for these events.
		Carried
012-26 Liquor Event	Martens Hamm	<b>BE IT RESOLVED</b>  That the Herbert Town Council approve a liquor event at the Lions Hall on July 11, 2026, from 3:30 p.m. to 1:00 a.m., and that the required permit be presented at the Town Office in advance of the event, as outlined in the facility rental agreement.
		Carried
013-26 SK Lifesaving Society	Hamm Gammel	Whereas the Town of Herbert is affiliated with the Saskatchewan Lifesaving Society, the governing body for aquatic safety, training, and certification in Saskatchewan; and  Whereas the annual affiliation fee is now due in the amount of \$150.00;  Therefore, be it resolved that Council approve payment of the annual \$150.00 affiliation fee to the Saskatchewan Lifesaving Society.
		Carried
014-26 Closed Session	Becker Hamm	<b>RESOLVED THAT:</b> Council enter into a closed session at 7:55 p.m. to discuss Labour in Town.  (as per Sec 20 of the Municipalities Act or Part III of the Local Authority Freedom of Information and Protection of Privacy Act.)
		Carried
015-26 Exit Closed Session	Becker Gammel	<b>RESOLVED THAT:</b> Council exit the closed session at 8:26 p.m.
		Carried
016-26 Triway's Fees Increase	Gammel Hamm	Whereas the Town's garbage removal contractor, Triways, will be increasing fees for garbage services beginning in January 2026; and  Whereas the increase will be in the amount of \$3.15 per cart.  Therefore, be it resolved that Council direct the CAO to increase the Town's garbage service rate to \$20.00 per month, effective with the February billing cycle for January services.
		Carried
017-26 1996 IHC 4700 Dump Truck	Hamm Becker	Whereas the Town's 1996 IHC 4700 dump truck, which is used for sanding operations, requires the installation of an oil cooler as well as the relocation of certain hydraulic lines;  Therefore, be it resolved that Council direct the CAO to arrange to have the required work completed as soon as possible.
		Carried
018-26 Adjournment	Hamm	<b>RESOLVED THAT:</b> This meeting be adjourned at 8:35 p.m.; and that the Council meet again, on January 26, 2026, for a regular meeting at 6:00 p.m.
		Carried

CAO

Mayor Ron Mathies

[Initial]